

Annual Quality Assurance Report
(AQAR) 2015-16.



(EC/62/RAR/041, dated 05-01-2013.)
(Institutional Code: 11569)

S.C.I.M. GOVT. DEGREE COLLEGE
TANUKU - WEST GODAVARI DISTRICT
ANDHRA PRADESH – 534 211.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	S C I M GOVERNMENT DEGREE COLLEGE
1.2 Address Line 1	Rastrapati Road
Address Line 2	(Opp) Polytechnic College
City/Town	TANUKU
State	Andhra Pradesh
Pin Code	534 211
Institution e-mail address	gdctanuku@gmail.com
Contact Nos.	08819 - 222272
Name of the Head of the Institution:	Dr. M. Sreenivasa Prasad
Tel. No. with STD Code:	08819 - 222272
Mobile:	09948121718

Name of the IQAC Co-ordinator:

P. Suryanarayana Raju

Mobile:

09440340014

IQAC e-mail address:

iqacgdctanuku@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

EC/62/RAR/041, dated 05-01-2013.
(Institutional Code: **11569**)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/62/RAR/041, dated 05-01-2013.

1.5 Website address:

scimgdc.org

Web-link of the AQAR:

www. scimgdc.org /AQAR 2015-16

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	Score 76.15	2005	28-02-2005 to 27-02-2010.
2	2 nd Cycle	B	2.62	2012	05-01-2013 to 04-01-2018.

1.7 Date of Establishment of IQAC: DD/MM/YYYY

04/03/2005

1.8 AQAR for the year (for example 2010-11)

2015-16.

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2014-15, submitted to NAAC on 12/09/2015 - (DD/MM/YYYY)
- ii. AQAR - 2013-14, submitted to NAAC on 27/09/2014 - (DD/MM/YYYY)
- iii. AQAR - 2012-13, submitted to NAAC on 23/09/2013 - (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

-

1.12 Name of the Affiliating University (for the Colleges)

Adikavi Nannaya University
Rajahmundry

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	03
2.3 No. of students	04
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01

2.9 Total No. of members **21 = 19 + Coordinator + Principal as Chairman**

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

*** One is Regional Level**

1. Institutional Level Student's Conference on the "CBCS and Semester System – Its Need and Merits" on 22-08-2015.

2. Regional Level Conference of DQAC – Role of Teachers to Enhance Quality Levels" At SCIM GDC, Tanuku, IQAC Coordinators Meeting on 30-10-2015.

2.14 Significant Activities and contributions made by IQAC

1. Internal Students Conference – All Students Members of I Year UG on "The Need and Merits of CBCS & Semester System of Education"
2. Launching of "AADARANA" – A special student supporting programme to help the Poor and Needy Students, Financially.
3. Continuation of IQAC Best Student Awards and Launching of Felicitation of Parents of the Best Students.
4. Development of Study Materials in the Thrust and Focused areas of New syllabus.
5. Popularizing Clay Ganesh Idols for protecting the Environment.
6. Strengthening of Film Club activities and other Clubs i.e., WEC, RRC, NSS.
7. Faculty Exchange Programme within the District.
8. Placement ambassadors to strengthen the career guidance & opportunities.
9. Development of Templates (Common Formats) for the Annual Reports and Feed Back of Individuals, Depts., and Committees.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Sl. No.	Proposed Activity/Action	Report of Achievement /Status of the Proposal
1	To extend the DQAC activities to actualize the sharing of resources among the colleges in the West Godavari District	Faculty exchange programme is being continued by the institution as a part of DQAC activities
2	To organize student centric programmes on the role of students for quality education	Very good no. of student centric programmes are organised by the JKC, Carrier Guidance Cell, Women Empowerment Cell, NSS and also Departments of the college on different occasions of National Importance
3	To organise student centric Seminars/ Workshops/Conferences/Quiz programmes on various occasions to impart and disseminate knowledge among the students in the subject and issues related to the mankind and global issues of attention.	All the depts., and Special Committees in the college organised these programmes on the occasion of Birth Days, Significant Days of National and International Importance.
4	To launch more awareness programmes related to society, environment and civic engagement.	Organized & participated plastic free areas, Swachcha College & Swatchcha India, usage of Clay Vinayaka Idols, Ozone Day and many other environmental awareness programmes with public also.
5	To organise more Field Trips and Industrial Tours to give consistent interaction with the Industry.	Depts. of Botany, Zoology, Microbiology, and Chemistry organized Field Trips for Industrial Exposure and Interaction.
6	To organise Peer Teaching, Student Mentor system and Student Quality Circles.	Student Mentor system is a continuous programme in the college and started Peer Teaching.
7	To strengthen the Library with more no. of Books, Journals, Periodicals, e-learning resources.	Added reasonably good no. of journals and developed e-learning resources.
8	To strengthen the physical Education Dept with Experts from neighbouring colleges for various games and sports so that the students are up to the mark of standards for State Level and National Level events.	Action was initiated with Experts from outside the college more no. of participants are encouraged with training.
9	To extend the NSS activities to the University, State and National Level events and programmes so that the volunteers can learn more from students of other regions and to imbibe the culture of social service and social responsibility.	NSS volunteers are extended their service to the public in Godavari Pushkaraalu for 12 days.

10	To increase the activities and programmes of JKC and Career Guidance to benefit more number of the students.	JKC and Career Guidance Cell conducted useful sessions for guidance and training.
11	To observe more best practices and more no. of Eco Friendly practices with healthy atmosphere among the students.	Plantation of Medicine plants, Observation of Motor Vehicle free day, Clean and Green Campus programmes are organized.
12	To conduct more number of Literary, Cultural and Academic Competitions to promote competitive spirit among the students.	Mother Tongues Day, Yuvatharangam for Literary, Cultural programmes, Academic competitions by the Depts., are organized.
13	To actualize the slogan of “Student First” in providing academic and Administrative support and provision of facilities to the students.	The real spirit of “Student First” is maintained in all aspects.
14	To obtain more no. of MOU’s and Linkages from external agencies and to offer Consultancy services from the college.	Depts., are working for MOU’s and Linkages but no additions is marked. IQAC of this college continue its constancy service for other institutions.
15	To organise more no. of Remedial Classes, supervised study hours cum consultation classes for academically poor students from rural back ground to address their needs and to increase the college pass percentage.	Remedial and Special classes are organized by all the Depts. for slow learners and absentees – results hike was observed.
16	To conduct good no. of Student Seminars and Group Discussion classes by each department and to inculcate organizing skills among students.	Student Seminars and GD’s are made as the part of Teaching Learning component by all the Staff Members.
17	To strengthen further the Women Empowerment Cell to address the needs and responsibilities of the girl students.	Women Empower Cell plays a catalytic role for all the needs and responsibilities of the girl students.
18	To continue the friendly and cooperative atmosphere between all the stakeholders through timely interaction.	The institution continued its friendly rapport with all the stakeholders for the overall development of the institution.

***Attach the Academic Calendar of the year as Annexure. (Annexure – I, Page Nos. 27, 28 & 29)**

2.15 Whether the AQAR was placed in statutory body?

Yes

No

Management

Syndicate

Any other body

 CPDC

Provide the details of the action taken

The CPDC examined the AQAR thoroughly and recommended to the IQAC to submit it to NAAC

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	08	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	01	02	-
Others	-	-	-	-
Total	10	01	06	-

Interdisciplinary	08	-	03	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: (CBCS/Core/Elective option / Open options)

CBCS from 2015-16 admitted batch of UG

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08 (UG) + 01 (PG)
Trimester	-
Annual	08 (only for Final year UG)

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

**Feedback analysis is attached in the
Annexure – III, Page Nos. 33, 34, 35, 36,37 & 38**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University for which the College is affiliated has been revising the curriculum with major Changes to UG Programmes starting from 2015-16 admitted batch.

- | | |
|---------------------------------------|--------------------------------------------|
| 1. Change of Curriculum | 2. Types of courses |
| 3. Change of Syllabus. | 4. Change in the Evaluation Process |
| 5. New Question Paper Pattern. | |

I. Change of Curriculum.

- Revised and Updated the syllabus for I Year Graduate Students form 2015-16 as per CBCS pattern and Semester System for 2015-16 admitted batch.
- Curriculum is divided in to six semesters. Each semester has Sem-End Examination for 75 marks for Group subjects, Two Internal Examinations each for 25 marks and averaged to 25 marks and also Sem-End examination in the Practicals for 50 marks.
- Elective and Cluster Elective subjects will be there in the final year of the studies.
- In 25 marks internal examinations Seminars, GD's, Project Works, Assignments, and Attendance are included.

II. Types of Courses:

Courses in a programme may be of three kinds: Core, Elective and Foundation.

1. Core Course:-

There may be a Core Course in every semester. This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study.

2. Elective Course:-

Elective course is a course which can be chosen from a pool of papers. It may be:

- Supportive to the discipline of study
- Providing an expanded scope
- Enabling an exposure to some other discipline/domain
- Nurturing student's proficiency/skill.

An elective may be "Generic Elective" focusing on those courses which add generic proficiency to the students. An elective may be "Discipline centric" or may be chosen from an unrelated discipline. It may be called an "Open Elective."

3. Foundation Course:-

The Foundation Courses may be of two kinds: Compulsory Foundation and Elective foundation. "Compulsory Foundation" courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines. Elective Foundation courses are value-based and are aimed at man-making education.

III. Change of Syllabus:

- The Syllabus is changed for all the three years, starting from the academic year 2015-16.
- Syllabus is divided in accordance to the six semesters.
- The Syllabus of all the subjects in the UG programmes is changed including Languages.
- The syllabus in each subject is designed by experts in the concerned subjects with common platform of all Universities in the State.

IV. Change in the Evaluation Process

- CBCS pattern of evaluation now from 2015-16 consists of Sem-Exams. for 75 marks, two internals each of 25 marks and averaged is taken.
- Written Exam. for 15 marks and Two other components of evaluation (Seminars, GD's, Assignments etc.) each with 5 marks are considered for Med-Semester pattern.
- Practical Exmas. in each Sem-End for 50 marks.

III. New Question Paper Model.

- There are TWO sections in the question paper of all group subjects.
- "Section – A" contains FIVE main answer questions with internal choice, 5x10=50m
- "Section – B" contains EIGHT short answer questions needs 4 to attempt, 4x5=20m

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	38				38

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
							-	16	-	16

2.4 No. of Guest and Visiting faculty and Temporary faculty 03 - 05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	-	02	-
Presented papers	02	09	-
Resource Persons	-	-	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching – Learning is taking place through Peer learning, Group discussion, Review of student seminars and Field work.

2.7 Total No. of actual teaching days during this academic year 200

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

New model question papers were introduced and Internal Evaluation for 25% of marks, in which 15 marks for written objective type Exam., 5 marks for Assignments and 5 marks for Attendance.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 04 04 04

2.10 Average percentage of attendance of students 83

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
III B.A.	22	4.5	09	36.4	09	59
III B.Sc.	68	5.7	47	12	-	64.7
III B.Com.	49	6.1	26.5	14.2	20.4	67.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has conducted awareness programs for student centric teaching-learning activity and is monitoring it during Departmental visits as part of academic audit and evaluation is done by the feedback obtained from the stakeholders.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	06 (TISS)
Orientation programmes	02
Faculty exchange programme	01
Staff training conducted by the university	
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others: District Resource centre	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	13	01	02
Technical Staff	22	17	-	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Staff members are encouraged to participate in State level/National level seminars and present papers by disseminating information about them. Newly recruited Lecturers are guided to apply to UGC for MRPs and 6 of them are granted. Student project works are supervised diligently and students are encouraged to do field work and go on study tours and Industrial visits.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	03	-	-
Outlay in Rs. Lakhs	-	5.65	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	-	-
Non-Peer Review Journals	-	03	-
e-Journals	-	-	-
Conference proceedings	02	06	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from
 UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Level	International	National	State	University	College
Number	-	-	-	01 (District)	04
Sponsoring agencies	-	-	-	-	-

Organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :
 From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -

SRF -

Project Fellows -

Any other -

3.21 No. of students Participated in NSS events:

University level 100 State level -

National level - International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum - College forum 06

NCC - NSS 09 Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Participation in Give-It Up programme.
2. Campaign on the usage of small size Clay Idols for performing Ganesh pooja
3. Maintenance of plastic free campus and surrounding habitats.
4. Observation of Vehicle free Days
5. Blood Donation Camps, Blood donation to the patients of economically weaker sections at any time of requirement.
6. Rallies and Door to Door Awareness campaigns with Pamphlets on all Health and Hygiene issues, Pollution Control, Significant Days.
7. Swachha Bharat Extension activities and Swachha College.
8. Lead India 2020 programme and plantation of trees and awareness on plantation.
9. Services at GODAVARY PUSHKARAALU – 2015.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	07 acres	-	-	07 acres
Class rooms	16			16
Laboratories	12	-	-	12
Seminar Halls	01	01		02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-	-	-

4.2 Computerization of administration and library

Library automation is under proposal.
Automation of Office Administration is partially completed.

4.3 Library services:

	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11,175	12.81 L	896	233000	12071	15.40L
Reference Books	15,304	26 L	---	---	15,304	26.79 L
e-Books	-	-	1613	DELNET	1613	DELNET
Journals	21	75000	48	103365	61	1,78,365
e-Journals	-	-	37,847	DELNET	37,847	DELNET
Digital Database	-	-	DELNET	16,500	DELNET	16,500
CD & Video	-	-	22,234	DELNET	22,234	DELNET
Others (Specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (LCD's)
Existing	46	01	01	-	01	02	15	05
Added	-	-	-	-	-	-	-	-
Total	46	01	01	-	01	02	15	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

1. JKC long-term training programme to the students on
 - i) MS Office programme
 - ii) Internet Skills
 - iii) Communication skills
 - iv) Analytical skills
2. Guest Lecture on Start Up
3. Campus Training Programme to the Students – One Month programme – by TCS

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	1.40
iii) Equipments	-
iv) Others	0.838
Total :	2.238

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Placement information – regularly on the wall boards , departments displays
- Higher Education facilities – brochures of Indian Institutes of National Importance, different Universities, Central Universities and research Organizations.
- Grievance Redressal cell for the issues faced by students in the campus about common facilities, support at the Office, Library, Physical Education and etc.
- IQAC continuously interacts with the administrative staff to provide the best support to the students about online scholarship applications, bus passes, train passes and all other needs of the students by upholding ‘Student-First’ - concept.
- Women Empowerment Cell is strengthened to provide awareness on Health problems, Gender related problems, Opportunities with external experts in the respective fields and any their problems including any act of ragging.
- Information related to the JKC Training Programmes, Carrier guidance Programmes, University Academic Calendar, CBCS pattern of Curriculum, Semester System, CBCS Examination Pattern, Evaluation pattern, Mid-semester Examination, CBCS Guidelines of Curriculum and implementation of these at college level.
- Information about various campus training programmes, Certificate Courses and all current affairs relating to science and technology, discoveries & inventions.

5.2 Efforts made by the institution for tracking the progression

- All Teacher Counsellors are in contact with their Wards and keeping a record of their vertical progression and persons joining services.
- The Ward counsellors are constantly monitoring their further progress by keeping in touch with them through their Mobiles/mail ID’s.
- IQAC and College mails are readily available through which the alumni can update their profile. **Face Book is also a source of such progression tracking.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
695	20	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	473	66		242	34

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
140	188	08	274	03	610	178	245	10	282	03	715

Demand ratio 1:1

Dropout % 0.32

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Coaching to Common Entrance Exams. for Higher Education by Individual Depts.
2. Short term coaching programmes in soft skills for placements.
3. English Communicative skills, Interview skills and Analytical Skills

No. of students beneficiaries

14

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Coaching classes are also organized for recruitment into Govt. Services, Bank examinations and other private organization.
- JKC training and coaching for career guidance and competitive Exams.
- TMI TRAINING PROGRAMME by Mr.M.Kiran kumar
- GUEST LECTURE ON STARTUPS with Mr. R.NAGA RAMA RAO are organized
- TISS sensitization class with Dr.M Sreenivasa Prasad is organized to TISS programme

No. of students benefitted

28

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	28	08	-

5.8 Details of gender sensitization programmes

Women Empowerment Cell organized multiple no. of programmes to sensitise awareness on issues related to many aspects of girl students with

- ✓ Smt. D Padma, Sri A.Venkat , D.Sitaratnam Programme activators of Asmitha Resource Centre For women, Hyderabad.
- ✓ Smt. Yelamarthi Anuradha, Writer
- ✓ Smt. D. Kalyani, Dist. Secretary of “All India Democratic Women Association”
- ✓ Smt. K. Naga Ratnam, Tanuku Division Secretary of AIDWA
- ✓ Awareness Lectures to the girl students with all the Women teaching Staff and Non Teaching Staff of the College at different occasions.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	-	-
Financial support from government	348	10,25,089/-
Financial support from other sources ***	30	51,700/-
Number of students who received International/ National recognitions	-	-

(*** Ashraya Educational Trust, Rajahmundry & Manavatha, Tanuku)

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition : State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Scholarships online process- related troubles faced by the students.
2. Protected drinking water facility at identified areas.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

1. To impart value-added quality education.
2. To transform the students of rural economically back ground SC, ST, BC sections into strong and capable citizens by bringing out the hidden talents in them.
3. To train the students in optimal utilization of modern technology.
4. To create the gender and caste identity consciousness among students.
5. To allow innate skills of the students to blossom.
6. To make students responsible citizens, who strive for national development and people's welfare.
7. To create a sense of righteousness by growing universal human values in students.
8. To make an earnest attempt to increase love towards language and expressions by eloping Communicational skills.
9. To encourage the students to play their individual and common role in conserving environment.
10. To infuse self-confidence among women students and to strive for their empowerment by making them inclusive.

MISSION

1. To implement the curriculum introduced by Andhra University/Adikavi Nannaya University and make suggestions for improvement.
2. To introduce courses that facilitate jobs not only at local and National level, but also at the International Level.
3. To introduce modern techniques, while following the conventional methods of Teaching-Learning
4. To conduct various activities to bring out the hidden talents of the students.
5. To organise guest-lectures and seminars by the experts to broaden the student's curricular and intellectual arena.
6. To make the student witness an egalitarian society by involving all the sections of the students in all the activities.
7. To encourage students to utilize modern technology - optimally.
8. To conduct training classes to the students and faculty for using new technology.
9. To improve physical and mental strengths of students by conducting sports, games and NSS activities.
10. To celebrate days of National and regional importance to ignite a sense of reverence among the students towards Nation.
11. To maintain intimate relationship with students by solving their academic and personal problems through ward system.

6.2 Does the Institution has a management Information System

Partial Management Information System is functioning at present in the

1. Student's Scholarships section.
2. Treasury Bills section.
3. Student Admissions process.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution had adopted the revised CBCS Curriculum of the University which is common pattern for all the Universities. The CBCS curriculum consists of Semester system of Education. Faculty members are sensitized through IQAC about the curriculum goals (intended student development outcomes of intended results) and strengthening the conceptual teaching. They also see to it a developmental sequence to form a coherent curriculum.

6.3.2 Teaching and Learning

- ✓ Young teachers are encouraged by the college to attend orientation programmes conducted by Academic Staff Colleges where they learn about the importance of Teacher training, orientation, feedback, warming up the climate for learning. These orientation programmes also provide perspective on how faculty should approach their professional development. All the staff members are encouraged to attend Refresher Courses by Academic Staff Colleges and to participate and present papers in International/National/State level Seminars/Workshops/symposiums.
- ✓ An Orientation programme is conducted for all the Staff Members about new CBCS Curriculum, Syllabus, Evaluation Process, Guidelines of the pattern to give complete picture about the new Semester System of Teaching –Learning programme.

6.3.3 Examination and Evaluation

Teachers are encouraged to assess the students continuously. This is done in two ways.

1. Formative assessment i.e., during the topic is taught through class room assessment. Multiple choice questions, short answer questions, debates and group discussions.
2. Summative assessment i.e., at the end of the Unit. The student knowledge and skills about the topic is tested through SAQ's. Long answer questions and projects. This kind of assessment also gives the student's capacity of memory retention, knowledge consolidation.
The good test takers are rewarded.
 - ✓ The senior teachers contributes to the question paper setting of Universities, Autonomous colleges and all teachers participate in the valuation process.
 - ✓ The evaluated answer papers are discussed before the respective students so that they can understand the process of evaluation and can establish the presentation skills and relevance.
 - ✓ Feedback sessions are held for clarification of doubts.
3. Mid-Semester, Semester –End examinations are conducted as per the University Evaluation Process

6.3.4 Research and Development

- The college encourages staff and students to engage in research activities. Faculty are guided to approach UGC for financial assistance and 3 ongoing Minor Research Projects were registered by the college in this year.
- Students are also made part of this activity for collecting data and analysis of it.
- Research attitude is inculcated in the students with a good no. of Student project works by each department attached with the faculty by visiting Industry, Consumers and Public.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The necessary awareness is established by the Library for the overall development of the learner by bringing a range of books to their fold and maintaining the Books exhibition in each occasion. Text books, Reference books and Journals are added with allocated Grants.
- Access to a good numbers of Journals is gained through DELNET membership and established the required link for e-journals.
- Library is also contributing for the training of staff to acquire skills in ICT applications in education, Key skills development, Resource based learning and teaching information skills with the association of IQAC, Departments of Computer Science and English.
- A good computer lab., was established which serves as a common computer centre and JKC Lab., was upgraded as Net Resource Centre for staff and students.
- Physical Infrastructure in the form of Class Rooms & Seminar Hall are developed with necessary equipment to sustain ICT based Teaching and Learning Process.

6.3.6 Human Resource Management

- The college is also serving as a District Resource Centre (DRC) and the Principal is the Chairman of DRC. He is playing a pivotal role in sharing the human resources both Teaching and Non-teaching staff among the Government and Government Aided colleges of the District.
- On the DRC platform several training programmes like computer Skills, Human Values and Professional Ethics and Guest Lectures by Eminent people were organized on the District Faculty Forum Platform (a chapter of DRC)
- Faculty training programme and Faculty Forms are organized to enhance the teaching skills of the faculty.
- Guest Lectures are maintained with the experts from other organizations both for students and teachers on social awareness and personality development themes.

6.3.7 Faculty and Staff recruitment

- ✓ Permanent Lecturers are recruited by Public Service Commission with NET/SLET/Ph.D qualifications.
- ✓ The guest and contact lecturers who show satisfactory performance are given teaching assignments in the next academic year.
- ✓ Those contract lecturers whose students pass percentage is less than 40 are not continued as per the Government Policy.

6.3.8 Industry Interaction / Collaboration

- ✓ Industry interaction is achieved through industrial visits organized by all the departments where students can see the latest technological advancements.
- ✓ The institution is working its best to establish Collaboration with the industries with MOU's and Linkages to infuse fresh ideas and exposure for 'hand-on' experience, much needed for placement opportunities.
- ✓ We promise to acquire a few such MOU's and Linkages in the coming years.

6.3.9 Admission of Students

- ✓ Admissions of the students are done strictly on the basis of merit duly following the reservation policy of Government.
- ✓ University Admission schedule is strictly followed by the institution.
- ✓ The college gives complete picture on the courses available, fee structure and admission procedure well in advance to the actual commencement of admissions with print and electronic media and with pamphlets.

6.4. Welfare schemes for

Teaching	Faculty Development Programme to acquire higher qualifications.
Non teaching	Timely refresher training and guidance by experts.
Students	Financial assistance given with AADARANA SCHEME of the College and funding from External Agencies and Psychological Counselling is given continuously to needed group with Teachers & Experts.

6.5 Total corpus fund generated

Rs. 1,79,400/- (CPDC)

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE AP Academic Audit Committee	Yes	IQAC Academic Audit Committee
Administrative	Yes	CCE AP Academic Audit Committee	Yes	IQAC Administrative Audit Committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ✓ The affiliating University has introduced major evaluation changes from 2015-16 academic year with Mid Semester as internal examinations and Semester End Exams., as External examinations in each (bi) semester with the formula of 25+75.
- ✓ The college has conducted TWO Mid Sems., in both terms of the year and the average of the two has been taken as internal evaluation Marks.
- ✓ Further internal marks 25 is divided into 15 (written exam.) + 05(attendance) + 05 for Assignments.
- ✓ Now the evaluation became a continuous process with great satisfaction for the total development of the skills of the student.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ✓ The college has applied for Autonomy and is waiting for the visit of the UGC team. The administrative authority i.e., Commissionrate Collegiate Education of Andhra Pradesh Government and the affiliating University is encouraging colleges to apply for Autonomy.
- ✓ Both the authorities are continuously supporting for the autonomy status.

6.11 Activities and support from the Alumni Association

- ✓ Alumni Association is extending its continuous support to the college development with the representation at the local MLA whenever needed.
- ✓ It has contributed in a small way to College ground development and greenery in the college campus.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Association is playing an active role in maintaining campus discipline

6.13 Development programmes for support staff

- Training programs on ICT based skills for the benefit of support staff.
- They are also supporting to participate in Seminars, Workshops, Conferences and Refresher and Orientation Courses at a regular pattern.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Plastic free campus is strictly maintained with the continuous vigilance of the students and Teaching and Non-Teaching Staff.
- ✓ An Eco Club was formed with students and staff as members. The campus was divided into several zones and each staff member and his/her group of students are assigned with the task of keeping the segment plastic free and greenery.
- ✓ Special drives are conducted for the greenery of the campus.
- ✓ Due the Plantation a greenery envelop is developed in the campus which reduces the temperature by 2 to 3⁰ c.
- ✓ Motor Vehicle Free Day is being observed on every last working day of the month to educate the students and public about the dangerous effects of the Global Warming.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- “Aadarana Programme” is launched to help the poor and needy students financially at some extent of possibility.
- IQAC best student awards are continued with its spirit.
- IQAC started to felicitate the Parents of the Best Students of the Year.
- Assignments and Attendance are included as two components for internal assessment to promote the continuous assessment and to educate on its need.
- All the communication is made paperless with e-mails of the individuals and departments.
- Common Templates are developed by the IQAC for information from the individuals and departments and Special committees.
- Plastic free campus and Motor Vehicle Free Day are maintained with the constant involvement of all the stakeholders of the institution.
- Herbal medicinal plants are grown in the college gardens and awareness is created about their use.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. DQAC is continued with new Governing Body and IQAC of this college organized District Faculty Form and IQAC Coordinator's Conference with a Lecture on "Innovative Teaching Methods".
2. All the departments are advised to organize different programmes with the students as the organizers and participants.
3. All the Departments, Special Committees and NSS are initiated Seminars/Conferences/Workshops/Quiz programmes on different occasions relevant to global issues with a periodic time table.
4. Society, Environment and Civic engagement programmes are included in the College annual plan.
5. All the Depts. are advised to organize Field Trips and Industrial Tours Twice in the year.
6. All the In charges of the Depts. are requested to develop student mentor system, peer teaching and Student Quality Circles.
7. IQAC, specially interacted with the In charge of the Library to develop more e-learning sources.
8. IQAC also concentrated on the activities of Physical Education for the training of the students for the good performance of the students in the games and sports with a master plan.
9. NSS officers are requested to organize at least one major camp in a village to explore its activities in different directions.
10. JKC and Career Guidance Cells are requested to enhance its activities with a plan of action so that more number the students are benefitted with placements and admissions in Universities.
11. Eco Club is advised to strengthen its activities with the involvement of all the students.
12. Planes are chalked out to conduct more no. of Literary, Cultural activities for different occasions.
13. "Student First" slogan is totally digested with its implementation by all the Teachers and office Staff.
14. All the departments are advised to put more efforts to get MOU's and Linkages.
15. Remedial Classes and special Study hours cum supervised classes are included in the actions planes of the Departments.
16. Every Lecturer is advised to conduct more no. of Student Seminars and G.D.'s so that students can able to exercise the teaching skills in addition to increase their understanding on the subject.
17. Women Empowerment Cell is appreciated for its constant activities and advised to continue with its consistent efforts on the involvement of the girl students in social related activities.
18. IQAC decided to take the support of all the stakeholders for the developments of the college in different dimensions.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Felicitation of the Parents of the IQAC Best Student Awardees so that a good atmosphere is established with parents as they are the Best Ambassadors for the Institution.
- Launching of the "Aadarana Programme" to help the poor and needy students financially to some extent to pursue their education with the voluntary contributions of the Staff Members and IQAC Co-ordinator's remuneration. An amount of Rs. 21, 700/- was disbursed to 23 members of the students during the academic year 2015-16. **(attached annexure II)**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- College is made plastic free by the efforts of Eco-club and awareness campaigns
- Raising a Herbal Medicinal garden
- Awareness on the usage of small clay Vinyaka Idols to prevent water pollution
- Staff and Students observe the last day of month as motor vehicle free day and they attend the college by Bicycles or by walk on that day.
- Swachha Bharath programme followed by Swachha College.
- Usage of saplings in all functions.
- Green envelop is maintained in the college to reduce the temperature by 2 or 3⁰ C

7.5 Whether environmental audit was conducted?

Yes

No


7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

IQAC SWOT Analysis for 2014-15.	
Strengths and Weaknesses Internal to Organisation	
Strengths	Weaknesses
<ul style="list-style-type: none"> • Dedicated and Qualified Staff with work culture and Professional discipline • Disciplined and well-tuned students • Work minded office and supporting staff. • Optimum Utilisation of physical structures, adding required new infrastructure. • Transparent administration through committees. • Adequate space for further development • Aim for all round development with the collective efforts of all the stakeholders • Mobilization of public and alumni for support. • Implementation CBCS curriculum & continuous assessment with Semester System. • Governance, based on collective decision making through CPDC/IQAC/ Staff Council / Committees/ Activity Clubs/ Quality Circles/ Staff and Student Associations. • IQAC playing catalytic role for quality improvement in all spheres of activity. • RUSA support with the sanction of Infrastructure Grants of Rs. 2 crores. 	<ul style="list-style-type: none"> • Insufficient length of continuity of Staff due to State transfer policy • Dilapidated Buildings • Insecure old physical structures • Insufficient class rooms/ Laboratories space • Inadequate administrative and supporting staff • Inadequate teaching faculty • Inadequate external grievance redressal mechanisms. • Lack of sufficient sports and games infrastructure facilities. • Lack of constant funding for the development of Infrastructures and Resources in Library, Physical Education.
Opportunities and Threats External to Organisation	
Opportunities	Threats
<ul style="list-style-type: none"> • Inputs from the MHRD & New State Govt. Initiatives • Funding from UGC - XII Plan schemes. • RUSA funding of Rs. 2 cores to develop Infrastructure and ICT based structures and equipments. • CBCS curriculum and Semester system of Education with continuous and comprehensive assessment in different ways. • Expected conferment of the Autonomy. • New Government policy of strengthening HE • Demographic dividend (maximum number of population between the age group of 15-34/40 years) seeking higher education. • National Level Educational Institutions in the new state – new impetus. • Contemporary focus/discussion on gender/ caste/ differently-abled / minorities/ human rights /Physical Environment. • Excitement in the youth for the reconstruction and development of new state. • Plethora of learning resources (Internet, Encyclopaedias, open source ware) • New Agendas/ New Mandates/ New Challenges/New Educational practices for development. • Examination reforms – Internal assessment system with Weightage for Assignments, Seminars, Project works and attendance. 	<ul style="list-style-type: none"> • Private Institutions and their propaganda methods. • Global Scenario impacting Educational Sector. • Mushrooming Corporate Colleges • Declining enrolment in public funded State Government Colleges. • Lack of Need based infrastructure and Human resources to sustain the CBCS and semester system of curriculum • Divorce between stated goals and real-time practices. • Quantity taking-over of quality and excellence. • Increasing evidences of gender discrimination. • Declining and discouraging sex ratios between men and women. • No viable linkages among the three sectors of Primary Education, Secondary Education and Higher Education. • Carving of new state, resources crunch, funding difficulties by the Government.

8. Plans of the Institution for next year

1. To develop Curriculum and Year plans in accordance with the CBCS pattern and Semester System of Teaching-Learning Process.
2. To conduct awareness programmes and workshops to the students to tune the students for CBCS pattern, Semester System and continuous Assessment Pattern.
3. To sustain and enrich the activities of all department with Field Trips, Industrial Tours, Seminars, Workshops, Quiz programmes, GD's and Academic competitions.
4. To develop Student Mentor System and Student Quality circles in a planned manner.
5. To develop the Study Material on focused and thrust areas in the new syllabus.
6. To develop a stable base and system for the plantations and maintenance of Medicinal Plants.
7. To impart Physical Literacy for physical and mental fitness of all stakeholders.
8. To integrate the activities of the Library and the activities of all the departments and Special Committees so that the Library becomes a spring board for the learning resources.
9. To enrich the Teaching and Learning process by facilitating the e-resources through N-LIST, an Initiative of Ministry of Human Resource Development (MHRD) Under the NME-ICT now funded by UGC, as college component under UGCINFONET Digital Library Consortium.
10. To guide and encourage the faculty and students to get acquired with MOOCS.
11. To strengthen the Physical Education with expert coaching to actualise the aims and goals of the institution in the field of Games and Sports.
12. To strengthen the Women Empowerment Cell, Eco Club, Red Ribbon Club and NSS with periodic activities to give complete awareness on many issues in the society, disorders in the nature and environment for positive results.
13. To enrich the JKC and Career Guidance Cell with concerted efforts so that every student will be benefitted towards placement or higher educations.
14. Implementation of the TISS training classes to promote the opportunity of getting parallel degree.

Name: P Suryanarayana Raju

19/9/2016.

Signature of the Coordinator-IQAC

Name: M Sreenivasa Prasad

19/9/16.

Signature of the Principal & Chairman-IQAC

Annexure – I
Academic Calendar 2015-16.

OFFICE OF THE DEAN, ACADEMIC AFFAIRS
ADIKAVI NANNAYA UNIVERSITY
RAJAHMUNDRY - 533296

Office of the Dean, Academic Affairs
E-mail: legalsection.aknui@gmail.com



All Official letters, packages etc.
should be addressed to the Dean by
designation and not by name

No. ANUR/U.G. Acad.Calendar/2015-16

Date 16.05.2015.

CIRCULAR

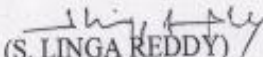
Sub:- ANUR – Academic Calendar of U.G. Courses for the Academic year 2015 - 16
– Regarding.

Ref:- Minutes of the Meeting of the Committee of Principals of Affiliated Colleges
(U.G.) held on 05-05-2015 in the E.C. Hall, Adikavi Nannaya University.

-000-

Having considered the recommendations of the Committee, the Vice-Chancellor has approved the academic calendar of Under Graduate Courses for the academic year 2015-16 as enclosed.

All the Principals of Affiliated Colleges of Adikavi Nannaya University are requested to follow the academic calendar for the academic year 2015-16 scrupulously.


(S. LINGA REDDY)
DEPUTY REGISTRAR

To
The Principals of Affiliated Colleges (U.G.), ANUR

Copies to:

1. The Dean, C.D.C.
2. The web Master, ANUR., R.J.Y. with a request to upload the academic calendar of U.G. courses for the academic year 2015-16 in the ANUR website.
3. The Development Officer & Co-Ordinator for Examinations, ANUR
4. The Addl. Controller of Examinations, ANUR
5. Supdt. (U.G. Examinations)
6. PA to Registrar
7. PS to VC
8. Office Copy.

ADIKAVI NANNAYA UNIVERSITY:: RAJAHMUNDRY
ACADEMIC CALENDAR FOR UG COURSES
FOR THE ACADEMIC YEAR 2015-16

Admission Schedule:

<i>Sl.No.</i>	<i>Particulars</i>	<i>Dates</i>
1	Commencement of Sale of Applications and Registration	11-05-2015
2	Closing of Admissions without fine	31-07-2015
3	Closing of Admissions with fine of Rs.300/- (payable to ANUR)	08-08-2015
4	Closing of Admissions with fine of Rs.1,000/- (payable to ANUR)	17-08-2015
5	Re-opening Day and Commencement of class work for II & III year	18-06-2015
6	Commencement of Class work for I year	01-07-2015
7	Orientation Program	01-07-2015 to 08-07-2015
8	Dasahra Holidays	18-10-2015 to 25-10-2015
9	Remedial Classes – I	15-12-2015 to 23-12-2015
10	Christmas Holidays	24-12-2015 to 26-12-2015
11	Pongal Holidays	10-01-2016 to 17-01-2016
12	Remedial Classes – II	02-02-2016 to 10-02-2016
13	Last date of instruction	13-02-2016 for II & III Year 28-02-2016 for I Year
14	Last date for submitting attendance particulars to the university along with condonation fee	07-03-2016
15	Practical Examinations	14-02-2016 to 28-02-2016
16	Commencement of Examinations (Theory)	14-03-2016
17	Commencement of Summer Vacation	17-04-2016 to 15-06-2016
18	Reopening day for the next academic year	16-06-2016

(* In case of students passing Intermediate at the instant examination, the admission shall be closed within 7 days from the date of publication of results without fine.

Sessional / Half yearly / Hope Examinations to be conducted at the discretion of the College.

Examination Schedule Particulars

Practical Examinations	14-02-2016 to 28-02-2016
Commencement of Theory Examinations	14-03-2016
Publication of Result for III year	Last week of April, 2016
Publication of Result for I & II years	Last week of May, 2016
Instant Examinations Result	First week of June, 2016
Last date of Instruction for II & III Year	13-02-2016
Last date of Instruction for I Year	28-02-2016

Shiv Kumar
16.5.15

**LIST OF WORKING DAYS / HOLIDAYS FOR UG COURSES FOR THE
ACADEMIC YEAR 2015-16**

REOPENING: 18-06-2015

Month	2015-16	No. of Holidays	No. of Working days	Total
June, 2015	21,28 Sundays	02	11	13
July, 2015	11 Second Saturday 05,12,19,26 Sundays 18 Ramzan	06	25	31
August, 2015	08 Second Saturday 02,09,16,23,30 Sundays 15 Independence Day	07	24	31
September, 2015	12 Second Saturday 05 Sri Krishna Astami 06,13,20,27 Sundays 17 Vinayaka Chavithi 24 Bakrid	08	22	30
October, 2015	10 Second Saturday 04,11,18,25 Sundays 02 Gandhi Jayanthi Dusahra Holidays 18.10.2015 to 25.10.2015 20 Durgastami 22 Vijaya Dasami 24 Muharram	12	19	31
November, 2015	14 Second Saturday 01,08,15,22,29 Sundays 11 Diwali	07	23	30
December, 2015	12 Second Saturday 06,13,20,27 Sundays Christmas Holidays 24-12-2014 to 26-12-2014	08	23	31
January, 2016	09 Second Saturday 03,10,17,24,31 Sundays Pongal Holidays 10-01-2015 to 17-01-2015 26 Republic day	13	18	31
February, 2016	13 Second Saturday 07,14,21,28 Sundays	05	24	29
March, 2016	12 Second Saturday 06,13,20,27 Sundays 08 Maha Sivaratri 23 Holi 25 Good Friday	08	23	31
April, 2016	09 Second Saturday 03,10,17 Sundays 05 Babu Jagjivan Ram Birthday 08 Ugadi 14 Dr. B R Ambedkar's Jayanti 15 Sri Rama Navurni	08	08	16
	Total:	84	220	304

Summer Vacation from 17-04-2016 to 15-06-2016 and colleges will re-open on 16-06-2016.

* Regarding the dates of the festivals, the dates announced by the State Government be followed.

Shri. A. P. S.
16/5/15

ADIKAVI NANNAYA UNIVERSITY : RAJAHMUNDRY
ACADEMIC CALENDAR FOR UG COURSES
I & II SEMESTERS IN CBCS PATTERN
FOR THE ACADEMIC YEAR 2015-16

S.No.	Particulars	Dates
Admission Schedule		
1	Commencement of Sale of Applications and Registration	11-05-2015
2	Closing of Admissions without fine	14-08-2015
3	Closing of Admissions with fine of Rs.1,000/- (payable to ANUR)	31-08-2015
Academic Schedule		
4	Commencement of Class work for I Semester	01-07-2015
5	Orientation Program / Class work	01-07-2015 to 08-07-2015
6	I Mid Exams	24-08-2015 to 26-08-2015
7	II Mid Exams	05-10-2015 to 07-10-2015
8	Dasahra Holidays	18-10-2015 to 25-10-2015
9	I Semester Practical Examinations	02-11-2015 to 07-11-2015
10	Commencement of I Semester End Examinations	09-11-2015
11	Commencement of Class work for II Semester	23-11-2015
12	Christmas Holidays	24-12-2015 to 26-12-2015
13	I Mid Exams	04-01-2016 to 06-01-2016
14	Sports / Cultural Activities	10-01-2016 & 11-01-2016
15	Pongal Holidays	12-01-2016 to 17-01-2016
16	II Mid Exams	15-02-2016 to 17-02-2016
17	II Semester Practical Examinations	24-03-2016 to 30-03-2016
18	Commencement of II Semester End Examinations	01-04-2016

Examination Schedule Particulars

Last date of Instruction for I Semester	01-11-2015
Practical Examinations for I Semester	02-11-2015 to 07-11-2015
Commencement of I Semester End Examinations	09-11-2015
Publication of Result : I Semester	Second week of December, 2015
Last date of Instruction for II Semester	23-03-2016
Practical Examinations for II Semester	24-03-2016 to 30-03-2016
Commencement of II Semester End Examinations	01-04-2016
Publication of Result : II Semester	Last week of May, 2016

Note:

- I, III & V Semester Examinations : November every year.
- II, IV & VI Semester Examinations: March every year.
- No Supplementary Examinations under CBCS pattern.


 Deputy Registrar
 ADIKAVI NANNAYA UNIVERSITY
 RAJAHMUNDRY-533 105
 14.8.15

Annexure – II
“Aadarana” Annual Report – 2015-16.

The Desk of IQAC
SCIM Govt. Degree College
Tanuku, West Godavari District.

06-02-2016.

Annual Report on “Aadarana” Programme – 2015-16.

Particulars of the contributions obtained to the “Aadarana” Fund and financial assistance given to the students during the academic year 2015-16 through “Aadarana” – a student supporting service programme are as follows.

I. Contributions

Sl. No.	Date of contribution	Name of the staff member	Amount
1	27-07-2015	Dr. M Sreenivasa Prasad, Principal	5,000-00
2	27-07-2015	Sri P S N Raju, Lecturer in Physics(IQAC Coordinators remuneration 19000 + 6000 personal contribution)	25,000-00
3	30-09-2015	Smt. MLV Kumari, Lecturer in Zoology	1,000-00
4	30-09-2015	Sri KV Prasad Rao, Lecturer in chemistry	1,000-00
5	13-10-2015	Sri PVV Satyanarayana, Lecturer in Commerce	2,000-00
6	13-10-2015	Sri V Ramesh Krishna, Lecturer in Commerce	2,000-00
7	15-10-2015	Sri D. Dhanapathi Rao, Lecturer in Telugu	1,000-00
Total Amount of contribution as on 06-02-2016.			37,000-00

II. Payments to the Students - Aadarana Financial Assistance.

Sl. No.	Date of Payment	Particulars of the payments	Amount
1	13-10-2015	14 Members of the Student Beneficiary from II & III year of UG Courses	14,000-00
2	19-01-2011	09 Members of the Student Beneficiary from I year of UG Courses	7,700-00
Total Amount disbursed to the Students as on 06-02-2016			21,700-00

III. Balance Amount

Balance amount of the Fund remained with the Aadarana Committee is
Rs. 15,300-00

(Rupees Fifteen Thousand and Three Hundred only)
as on 06-02-2016.

IV. List of the Beneficiary Students

Sl. No.	Date of payment	Name of the Student	Class & Group	Amount Rs.
1	13-10-2015	G Naga Durga	III BA HEP	1000
2		B Danamma	III B. Com	1000
3		Md. Sabeena	III B Sc MbBC	1000
4		P Rajendra	III B Sc BZC	1000
5		S B Nagendra Kumar	III B Sc MPC	1000
6		Ch Aswini	II BA HEP	1000
7		D Srinivasa Rao	II B. Com-A	1000
8		K Sridevi	II B. Com-B	1000
9		K Satish	II B Sc MPE	1000
10		S Kusuma	II BA HECA	1000
11		A Sai Prasanna Lakshmi	II B Sc MPCS	1000
12		P Tulasi	II B Sc MbBC	1000
13		P Vasanthi	II B Sc BZC	1000
14		R S Hanumanthu	II B Sc MPC	1000
15	19-01-2016	N Kumari	I B Com - A	800
16		P Balaji	I B Com - B	800
17		DS Sankara Prasad	I B.Sc. MPCS	900
18		M Babi	I B.Sc. MPC	900
19		M Durga Bhavani	I B.Sc. MPE	900
20		K Bharathi	I B.Sc. BZC	900
21		M Hareesh	I B.Sc. MbBS	900
22		S Satyavathi	I BA HEP	800
23		N Lakshmi	I BA HECA	800
Total amount disbursed to the Students				21,700

Committee Members:

Dr. M Sreenivasa Prasad, Principal	~	Chairman
Sri PSN Raju, Lecture in Physics	~	Coordinator
Sri K Nelson Lecture in Physics	~	Treasurer
Kum. D Lavanya, Lecture in Economics	~	Member
Smt. M L V Kumari, Lecture in Zoology	~	Member
Sri V Ramesh Krishna, Lecture in Commerce	~	Member

Annexure – III
Feedback Analysis 2015-16.

The desk of IQAC
SCIM Govt. Degree College
Tanuku – W.G.Dt. – (AP) – 534211

Abstract of the feedback obtained from the Students
on Curriculum – 2014-15.

1. No. of Students Participated in the process of feedback : 51
2. UG syllabi which the target group evaluated : B.A., B.Sc., & B.Com.
3. No. of Courses to which the target group belongs : 08
4. No. of the items on which the feedback is extracted : 14
5. Feedback mode:
Answer mode of feedback : Needs Improvement Good
6. Category of items of Feedback from majority of the Students expressed as

Needs Improvement

- i) ICT based learning resources
 - ii) Fundamentals coverage
 - iii) Learning Values (in terms of skills, concepts, knowledge, analytical abilities)

7. Suggestions expressed by the students (Majority)

1. To provide more volumes in the Library.
 2. To conduct Student Seminars.
 3. To conduct more no. of Unit Tests and Assignments.

Need based Suggestion:

1. Dining cum rest room for Boys.
 2. More no. of awareness classes for higher education and placements.

Abstract of feedback obtained from the Parents – 2015-16.

1. No. of Parents Participated in the process of feedback : 34
2. UG faculties which the target group evaluated : III Year B.A., B.Sc., & B.Com.
3. No. of Courses to which the target group belongs : 08
4. No. of the items on which the feedback is obtained : 18
5. Feedback mode:

Answer mode of feedback :

SA: Strongly agree

A: Agree

N: Neutral

D: Disagree

SD: Strongly Disagree

1. Category of items of Feedback from majority of the Parents expressed as **N / D / SD**

Nil

2. Opinions and suggestions for improvement expressed by the Parents (Majority)

- i) **Study Hours for the students.**
- ii) **Provision to issue Bus Passes in the premises of college.**

Abstract of feedback from the Teachers – 2015-16.

1. No. of Teachers Participated in the process of feedback : 20
2. No. & Names of the categories on which feedback is taken : 04
 - i. CURRICULUM DESIGN AND DEVELOPMENT
 - ii. TEACHING, LEARNING, EVALUATION & RESEARCH
 - iii. INFRASTRUCTURE
 - iv. GOVERNANCE
3. No. of the items on which the feedback is extracted : $06+23+10+06 = 45$
4. Feedback mode:

Answer mode of feedback :

SA: Strongly agree

A: Agree

N: Neutral

D: Disagree

SD: Strongly Disagree

5. Category of items of Feedback from majority of the Teachers expressed as **N / D / SD**

- i) The toilets are sufficient for faculty and students.
- ii) Senior Faculty should be given enough place for the curriculum design

6. Opinions and suggestions expressed by the Teachers for improvement (Majority)

1. University has to take the suggestions of all the faculty while designing the syllabus .
2. “ Aadaran Programme” has to support more no. of students.

Abstract of Feedback from the Supporting and Office Staff (2015 - 16)

1. No. of Staff Participated in the process of feedback : 14
2. No. of the items on which the feedback is obtained : 14
3. Feedback mode:

Answer mode of feedback :

SA: Strongly Agree

A: Agree

N: Neutral

D: Disagree

SD: Strongly Disagree

4. Category of items of Feedback from majority of the Staff expressed as **N / D / SD**

i) Nil

5. Opinions and suggestions for improvement expressed by the Staff (Majority)

Skill improvement programmes are needed to the staff .

Abstract of feedback from Alumni (2015-16)

1. No. of Teachers Participated in the process of feedback : 20
2. No. of the items on which the feedback is obtained : 18
3. Feedback mode:

Answer mode of feedback :

SA: strongly agree

A: agree

N: neutral

D: disagree

SD: strongly disagree

4. Category of items of Feedback from majority of the Members expressed as **N / D /SD**

i. Further development Infrastructure and Laboratory facilities.

5. Opinions and suggestions expressed by the Members for improvement (Majority)

i. Playground facility should be developed.

ii. Hostel facility for both Girls and Boys should be provided. .

SCIM GOVT. DEGREE COLLEGE, TANUKU, W.G.DT.

“Teacher’s Evaluation by Student”
Feedback of Students on the Teacher – 2015-16.

Sl.No.	Name of the Lecturer	Dept.	Total Score	Score obtained (Max. score 84)	Remarks
1	A. Rajanikanth	English	2854/36	80	
2	Dr. M. Kambaiah	English	1548/20	77	
3	D Dhanapathi Rao	Telugu	1560/20	78	
4	R. K. Phanidhar	Mathematics	1672/20	83.6	
5	P.S.N.Raju	Physics	1642/20	82	
6	P. Krishna	Physics	1607/20	80	
7	A. Seshagiri Rao	Physics	1448/20	72	
8	K. Nelson	Physics	1626/20	81	
9	M. Syambab	Chemistry	1660/20	83	
10	V. Sridhar	Chemistry	1633/20	81	
11	N I D Prasad	Botany	1657/20	83	
12	M.L.Vasantha Kumari	Zoology	967/12	80.6	
13	Smt. T Soni	Micro-Biology	1306/16	81.7	
14	V Sundara Rao	Commerce	1608/20	80	
15	V.K.J. Prasuna	Commerce	1660/20	83	
16	V. Ramesh Krishna	Commerce	1608/20	80	
17	P.V.V. Satyanarayana	Commerce	1614/20	80.7	
18	D. Lavanya	Economics	1623/20	81	
21	B. Ravi Kumar	Electronics Redeployed	1652/20	82.6	
PART-TIME (MTS)					
22	K.V. Prasada Rao	Chemistry	1525/20	76	
23	R.S.M. Bhoopal	Mathematics	1680/20	84	
Contract Faculty					
24	K. Ramamadhuri	Commerce	1619/20	81	
25	K. Parvathi Devi	Political Science	1580/19	83	
26	B Siva Prakash	History	1581/19	83	